ONLINE APPLICATION SUBMISSION PROCEDURE

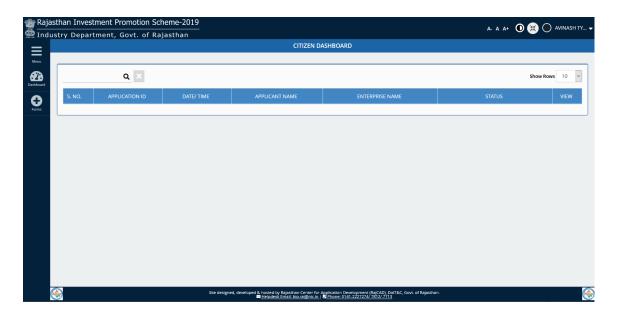APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019 (FORM-P)

1. Applicant sign-in (login) to RajSSO (https://sso.rajasthan.gov.in) portal using his/ her SSOID as shown in figure below.
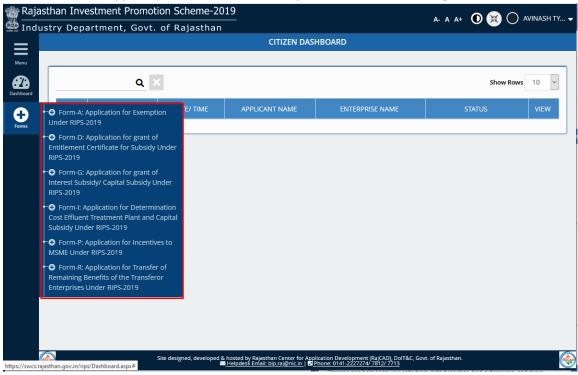

2. After successful sign-in (login), applicant selects "RIPS-2019" from the available list of applications as shown in figure below.
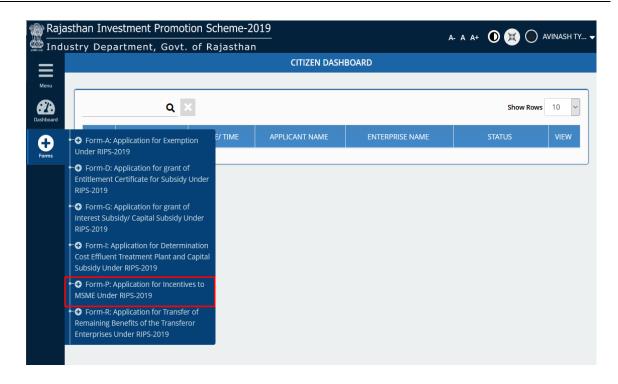

3. Applicant will see the following interface i.e. CITIZEN DASHBOARD where all the applications submitted by him/ her would be listed along with their present status.
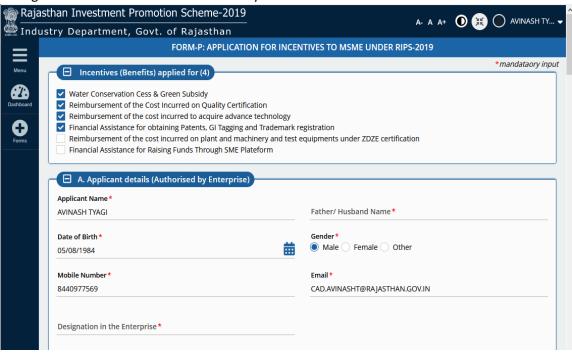
4. Applicant clicks on "SERVICES" on the left side on the menu-bar and then selects the appropriate service for which application is to be submitted by him/ her as shown in figure below.
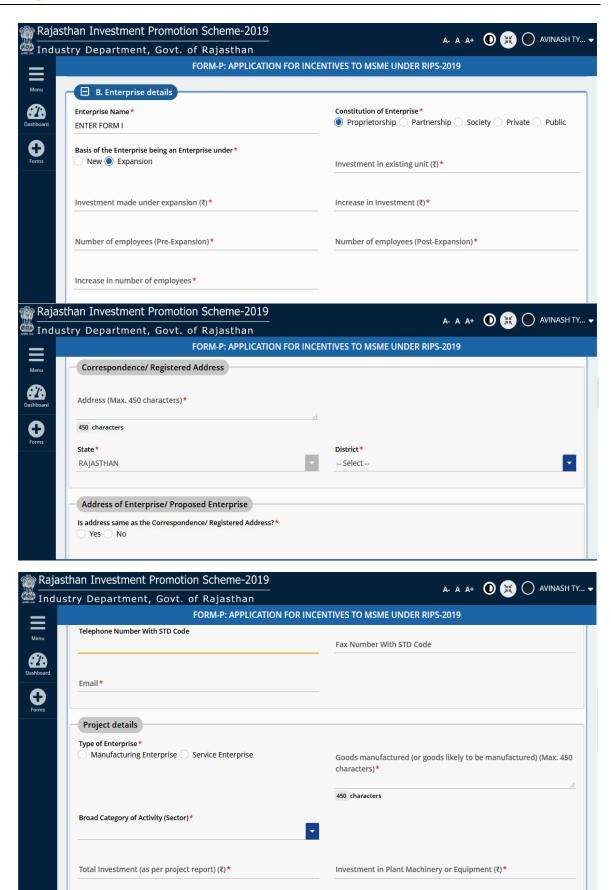

For this user manual, applicant will select "Application for Incentives to MSME Under RIPS-2019" as shown in figure below.

5. Applicant is presented with the self-explanatory and user-friendly Application Form as shown in the figure below wherein all the mandatory fields are marked with *.
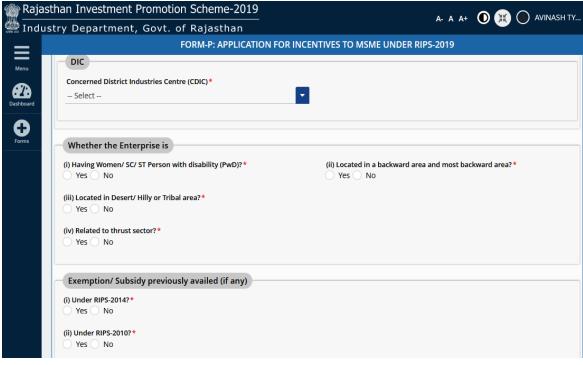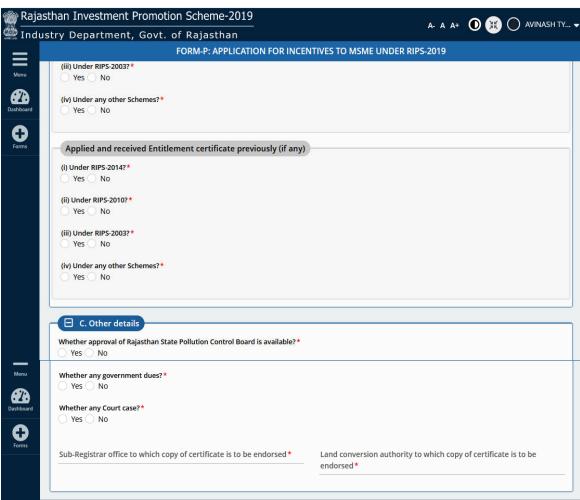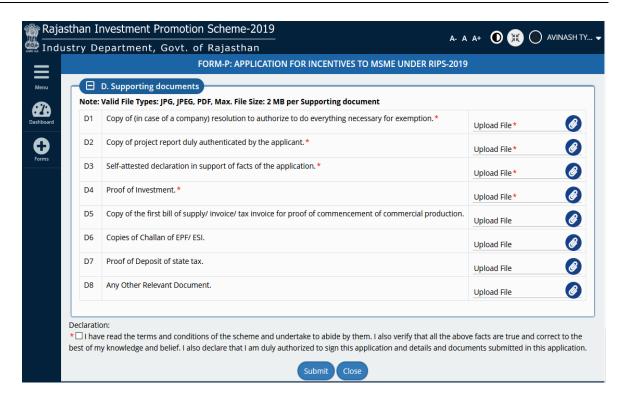
RIPS-2019 FORMS

A- A A+ AVINASH TY... ▼

FORM-P: APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019

☰ Menu

🕹 Dashboard

➕ Forms

⊟ **B. Enterprise details**

Enterprise Name *
ENTER FORM I

Constitution of Enterprise *
● Proprietorship ○ Partnership ○ Society ○ Private ○ Public

Basis of the Enterprise being an Enterprise under *
○ New ● Expansion

Investment in existing unit (₹) *

Investment made under expansion (₹) *

Increase in Investment (₹) *

Number of employees (Pre-Expansion) *

Number of employees (Post-Expansion) *

Increase in number of employees *

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FORM-P: APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019

☰ Menu

🕹 Dashboard

➕ Forms

Correspondence/ Registered Address

Address (Max. 450 characters) *

450 characters

State *
RAJASTHAN

District *
-- Select --

Address of Enterprise/ Proposed Enterprise

Is address same as the Correspondence/ Registered Address? *
○ Yes ○ No

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FORM-P: APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019

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🕹 Dashboard

➕ Forms

Telephone Number With STD Code

Fax Number With STD Code

Email *

Project details

Type of Enterprise *
○ Manufacturing Enterprise ○ Service Enterprise

Goods manufactured (or goods likely to be manufactured) (Max. 450 characters) *

450 characters

Broad Category of Activity (Sector) *

Total Investment (as per project report) (₹) *

Investment in Plant Machinery or Equipment (₹) *

Total number of workers (or likely to be engaged) *

Total Land Area required for the Project (in sq. meters) *

RIPS-2019 FORMS

Rajasthan Investment Promotion Scheme-2019
Industry Department, Govt. of Rajasthan

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FORM-P: APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019

DIC

Concerned District Industries Centre (CDIC) *

-- Select --

Whether the Enterprise is

(i) Having Women/ SC/ ST Person with disability (PwD)? *
◯ Yes ◯ No

(ii) Located in a backward area and most backward area? *
◯ Yes ◯ No

(iii) Located in Desert/ Hilly or Tribal area? *
◯ Yes ◯ No

(iv) Related to thrust sector? *
◯ Yes ◯ No

Exemption/ Subsidy previously availed (if any)

(i) Under RIPS-2014? *
◯ Yes ◯ No

(ii) Under RIPS-2010? *
◯ Yes ◯ No

Rajasthan Investment Promotion Scheme-2019
Industry Department, Govt. of Rajasthan

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FORM-P: APPLICATION FOR INCENTIVES TO MSME UNDER RIPS-2019

(iii) Under RIPS-2003? *
◯ Yes ◯ No

(iv) Under any other Schemes? *
◯ Yes ◯ No

Applied and received Entitlement certificate previously (if any)

(i) Under RIPS-2014? *
◯ Yes ◯ No

(ii) Under RIPS-2010? *
◯ Yes ◯ No

(iii) Under RIPS-2003? *
◯ Yes ◯ No

(iv) Under any other Schemes? *
◯ Yes ◯ No

⊟ C. Other details

Whether approval of Rajasthan State Pollution Control Board is available? *
◯ Yes ◯ No

Whether any government dues? *
◯ Yes ◯ No

Whether any Court case? *
◯ Yes ◯ No

Sub-Registrar office to which copy of certificate is to be endorsed *

Land conversion authority to which copy of certificate is to be endorsed *

6. After filling all the mandatory inputs, uploading the required supporting documents (attachments) as shown above, applicant clicks the SUBMIT button to submit the application and is prompted to confirm the submission as shown in figure below.

7. After Clicking the "Yes" as shown above, application is submitted and a confirmation message is displayed to the applicant as shown in the figure below. In addition to this, system also sends a confirmation message to the applicant using SMS/ Email which applicant can use for future reference.

8. Upon clicking the "CLOSE" button as shown above, system redirects the applicant back to APPLICANT DASHBOARD wherein he/ she can now see the application submitted by him/ her along with its current status as "PENDING WITH DIC/ HQ".

Note: - Applicant can click on the VIEW button (eye symbol on the right side) to see the application and other proceeding details till its disposal by HQ. The system also notifies the applicant in real-time using SMS and EMAIL about every action performed by any government officer on his/ her application.

Thank You

ONLINE APPLICATION DISPOSAL PROCEDURE

APPLICATION FOR DETERMINATION COST EFFLUENT TREATMENT PLANT AND CAPITAL SUBSIDY UNDER RIPS-2019 (FORM-I)

1. Designated Officer (DEALING ASSISTANT (DA)) sign-in (login) to RajSSO (https://sso.rajasthan.gov.in) portal using his/ her SSOID as shown in figure below.

2. After successful sign-in (login), applicant selects "RIPS-2019" from the available list of applications as shown in figure below.

3. Officer will see the following interface i.e. "DASHBOARD DICDA" where all the applications pending for his/ her disposal would be listed. Officer clicks on the VIEW button (eye symbol) as highlighted in the figure below to access and review the application submitted by the applicant.

4. Officer thoroughly reviews the Application including supporting documents and if all OK then forwards the application to DICRA/ HQRA (REVIEWING AUTHORITY) by clicking the "Forward to RA" button as highlighted in the figure below. Alternatively, he/ she may OBJECT the application and return it back to the applicant along with valid reasons mentioned in REMARKS section as highlighted below.

5. Upon clicking the "Forward to RA" button, system presents a confirmation message to the DICDA/ HQDA as highlighted in the figure below.

6. After confirmation, application is forwarded to DICRA/ HQRA (REVIEWING AUTHORITY) and a confirmation message is presented to the DA as highlighted in the figure below. Application status is now updated as "PENDING AT RA (DIC)/ (HQ)". Also, applicant is notified of this event through SMS and Email.
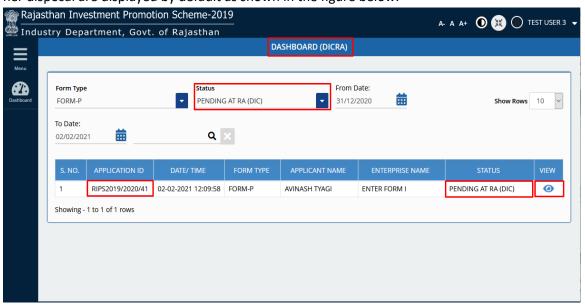
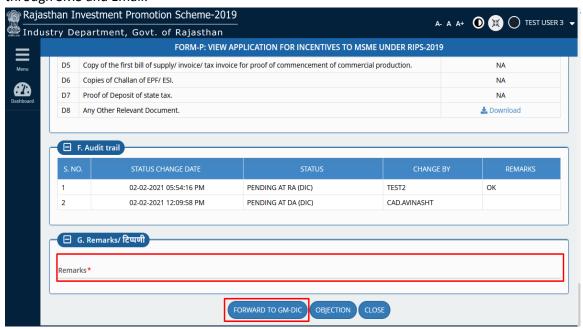7. Application is removed from the DICDA/ HQDA pendency as shown in the figure below.

8. DICDA/ HQDA can select the status "ALL" and click on search icon as highlighted in the figure below to verify whether the application is forwarded to RA.

9. Similarly, DICRA/ HQRA (REVIEWING AUTHORITY) log-in to the application and is presented with his/ her dashboard "DASHBOARD DICRA/ HQRA" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.
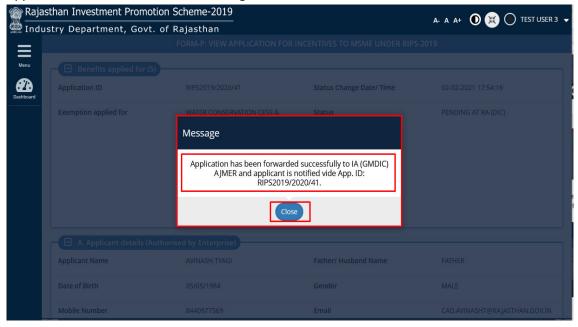

10. Like DICDA/ HQDA, DICRA/ HQRA also reviews the application thoroughly along with the remarks made by DICDA/ HQDA and then if found appropriate, forwards the application to DICIA(MGDIC)/ HQIA (ISSUING AUTHORITY) by entering relevant REMARKS and then clicking the "FORWARD TO GM-DIC/ HQIA" button as highlighted in the figure below. Alternatively, for discrepancy in the application, if any, DICRA/ HQRA can click on the "OBJECT" button and return the application back to the applicant. In either of the cases, applicant is notified of this event through SMS and Email.
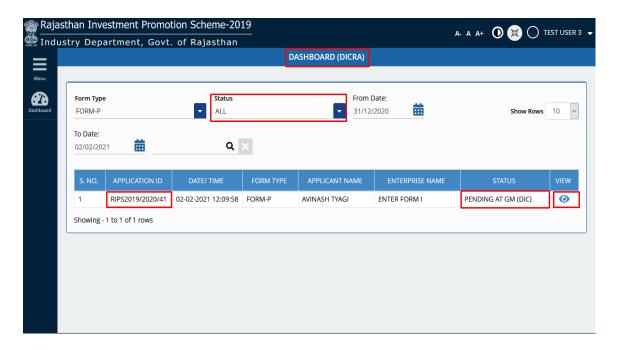

11. Upon clicking the "FORWARD TO GM-DIC/ IA" button, DICRA/ HQRA is presented with a confirmation window as highlighted in the figure below wherein DICRA/ HQRA clicks on the "FORWARD TO GM-DIC/ IA" button to forward the application to GM-DIC/ HQIA.
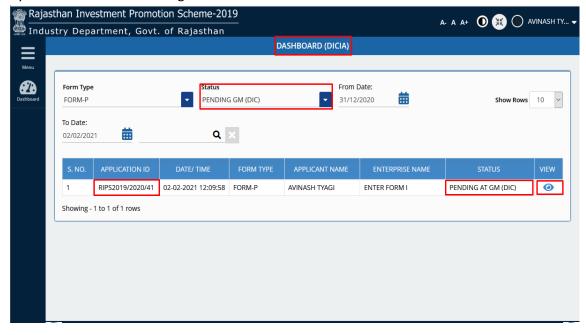
12. A confirmation message as highlighted in the figure below is presented to the DICRA/ HQRA indicating that application is forwarded to GM-DIC/ HQIA for further review and disposal. Applicant is notified of this event through SMS and Email.

13. Further, if required, DICRA/ HQRA can change the STATUS to "ALL" and click on search icon as highlighted in the figure below to verify whether application is really forwarded to GM-DIC/ HQIA.
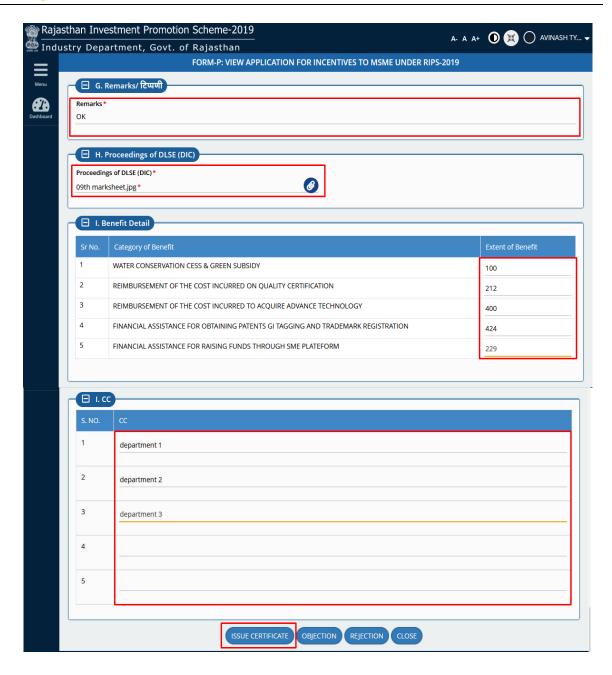
14. Similarly, GM-DIC/ HQIA log-in to the application and is presented with his/ her dashboard "GM-DIC/ HQIA DASHBOARD" wherein all the applications pending for his/ her disposal are displayed by default as shown in the figure below.
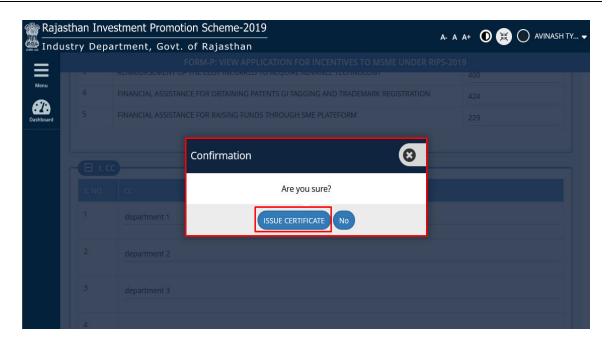

15. Like DICDA/ HQDA and DICRA/ HQRA, GM-DIC/ HQIA also reviews the application thoroughly along with the remarks made by DICDA/ HQDA and DICRA/ HQRA and then if found appropriate, Issue Certificate by entering relevant REMARKS and other fields then clicking the "Issue Certificate" button as highlighted in the figure below. Alternatively, for discrepancy in the application, if any, GM-DIC/ HQIA can click on the "OBJECT" button and return the application back to the applicant and GM-DIC/ HQIA can click on the "REJECT" button and has been rejected.
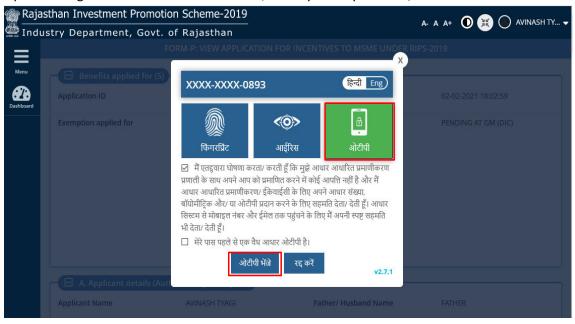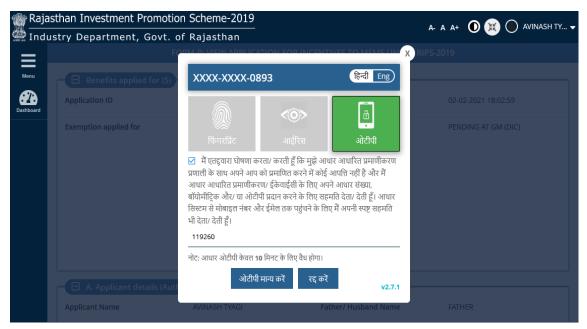
16. Upon clicking the "Issue Certificate" button, GM-DIC/ HQIA is presented with a confirmation window as highlighted in the figure below wherein GM-DIC/ HQIA clicks on the "Issue Certificate" button to generate certificate for grant of Entitlement Certificate for Subsidy Under RIPS-2019.
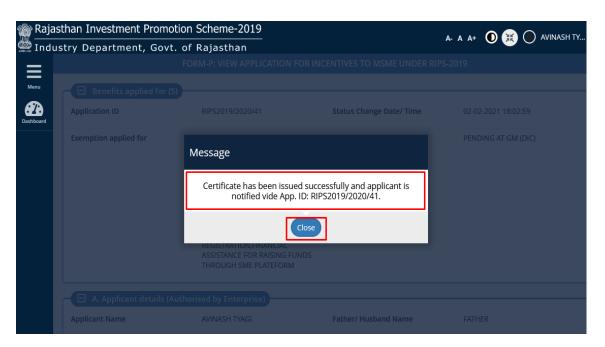
17. Upon clicking the "Issue Certificate" button, a verify OTP by GM-DIC/ HQIA.
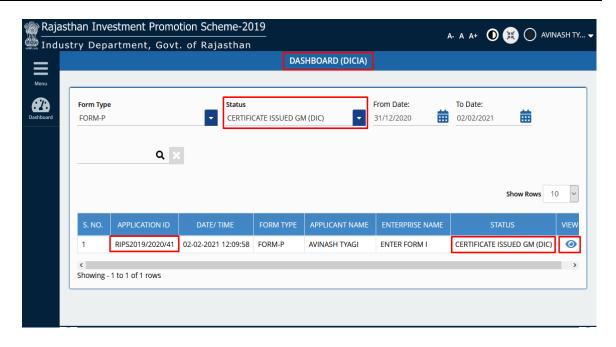
18. If successful verify OTP, A confirmation message as highlighted in the figure below is presented to the GM-DIC/ HQIA indicating that application Certificate has been Issued. Applicant is notified of this event through SMS and Email.
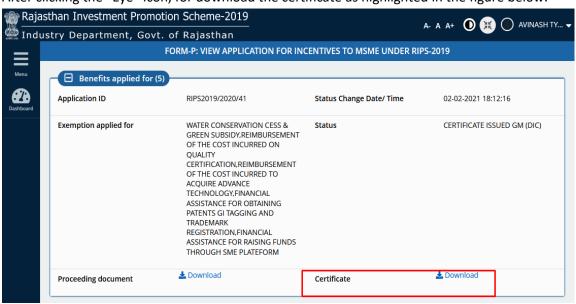

19. The application presented with his/ her dashboard "GM-DIC/ HQIA DASHBOARD" wherein all the applications CERTIFICATE ISSUED for his/ her are displayed by default as shown in the figure below.

20. After clicking the "Eye" Icon, for download the certificate as highlighted in the figure below.

Government of Rajasthan
District Industries Centre, AJMER

Certificate No.: RIPS2019/2020/41   Date: 02/02/2021

FORM-P
Entitlement Certificate
(under RIPS-2019)

It is certified that on the recommendation made by the District Level Screening Committee (DLSC) in its meeting dated 02/02/2021 M/s ENTER FORM I is entitled to avail the benefits as under:-

S. No.	Category of benefits	Extend of benefit
1	WATER CONSERVATION CESS & GREEN SUBSIDY	100.00
2	REIMBURSEMENT OF THE COST INCURRED ON QUALITY CERTIFICATION	212.00
3	REIMBURSEMENT OF THE COST INCURRED TO ACQUIRE ADVANCE TECHNOLOGY	400.00
4	FINANCIAL ASSISTANCE FOR OBTAINING PATENTS GI TAGGING AND TRADEMARK REGISTRATION	424.00
5	FINANCIAL ASSISTANCE FOR RAISING FUNDS THROUGH SME PLATEFORM	229.00

Subject to the provision of the Scheme this certificate for the category of benefits as mentioned in column number 2 of the table given above shall remain valid to such extend as mentioned against each of them in column number 3 of the said table.

*The relevant authority of Government of Rajasthan responsible for administering these dutied and/ or levies, suomotu or on being informed otherwise, shall recover the amount so exempted along with interest @ 18% per annum, in case of any violation of the previous contained in the Rajasthan Investment Promotion Scheme 2019, by the bearer of this Certificate.

CC:-
1. department 1
2. department 2
3. department 3

Signature valid

Digitally Signed by MUZAFFARNAGAR
Designation : Member Secretary (DLSC)
Date: 2021.02.02 18:12:15 IST
Reason: Approved
Location: AVINASH TYAGI

Disclaimer:-
1. This certificate is liable to amendment/ suspension/ revocation, if obtained on misrepresentation or concealment of facts or by fraud or on breach of any of the terms and conditions, mentioned in the relevant notification.
2. This certificate may be revoked by the issuing authority in case the applicant violates any of the conditions of the Scheme.